

# Board of Works and Safety

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August 21, 2023

4:00 P. M.

## *Minutes*

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### *Call to Order: Mayor Samuel J. Craig*

**The Board of Public Works and Safety** met on August 21, 2023, at StoneGate Art & Education Center, 931 15<sup>th</sup> Street for Regular Meeting. Honorable Mayor Samuel J. Craig presided and called the meeting to order at 4:00 P.M.

#### *Members Present:*

- Mayor Samuel J. Craig
- Judy Carlisle
- Charlene Hall

#### **Reading of Minutes**

July 17, 2023-Regular Meeting

August 9, 2023-Special Meeting

- ❖ Judy Carlisle made the motion to approve both meeting minutes.
- ❖ Charlene Hall seconded the motion,
  - ❖ *All votes were in favor, No one opposed, Passed.*

#### *Old Business:*

##### **1. Awarding of Bid for Englewood Fire Station-Brandon Woodward**

T&G Construction Co.-\$56,344    Kirts Renovations-\$74, 875

McIntyre Brothers-\$91,550                  Pritchett Brothers-\$83,601

- Brandon Woodward stated that the city received 4 bids for the updates at the Englewood Fire Station.
- The lowest bid from T&G Construction was recommended to be awarded the bid.
- The scope of work on the last page states that the work must be completed by November 6, 2023. Due to the delay in awarding the bid in the July meeting, the date should be amended to say December 6, 2023.
- ❖ Charlene Hall made the motion to approve the request and amend the date to December 6th,
- ❖ Judy Carlisle seconded the motion,
  - ❖ *All votes were in favor, No one opposed, Approved.*

2. **White River Humane Society Proposed Amendments to “Humane Society Agreement” Tabled until the Council reviews.**

### ***New Business:***

1. **Swearing in Ceremony-Firefighter George “Evan” Thomas Vehslage**

- Mayor Craig swore new Firefighter Vehslage in as Bedford’s newest firefighter.

2. **Request Approval and Acceptance of Mitchell & Stark Construction Co., Inc. Change Order No 1 -Backfill Material and Additional Work To Connect Storm Sewer Lines (Credit of \$188,386.70); And Approval of Permission to Submit Change Order No 1 Approval to IFA- State Road 58 Sewer Project-Misty Adams**

- With Change order No.1 with the backfill materials, the project has a \$188,386.70 credit.

- ❖ Charlene Hall made the motion to approve change order No 1 on the sewer project with the credit,
- ❖ Judy Carlisle seconded the motion,
- ❖ ***All votes were in favor, No one opposed, Approved.***

3. **Request Approval to Submit IFA Pay Application No 7 for State Road 58 Sewer Project- Including Change Order No.1 \$188,321.79-Misty Adams**

- Pay Application #7 has a \$188,321.79 credit from the change order.

- ❖ Judy Carlisle made the motion to approve pay application No. 7.
- ❖ Charlene Hall seconded the motion,
- ❖ ***All votes were in favor, No one opposed, Approved.***

4. **Request Approval and Acceptance of Murphy Minor Subdivision -Mark Murphy, 2208 35<sup>th</sup> St-Brandon Woodward**

- The planning commission held a preliminary hearing on July 11 on the Murphy Minor Subdivision to separate 2208 23<sup>rd</sup> St, into two parcels.
- A hearing was held on August 8<sup>th</sup> with no public comment.
- The planning commission approved the request to go to the BOW on August 8<sup>th</sup>.

- ❖ Charlene Hall made the motion to approve the Murphy Minor Subdivision,
- ❖ Judy Carlisle seconded the motion,
- ❖ ***All votes were in favor, No one opposed, Approved.***

**5. Request Approval and Acceptance of Revised Ruxer Ford Truck Center Quote for F650 Regular Cab (GAS) Bas Truck-Original Encumbered F75 Gas Regular Cab Base Truck-Misty Adams**

- In December 2022 the city ordered a Ford F750 Truck, and it has not been received.
- Changing the order to an F650 Truck will allow the city to receive the truck sooner.
- The trucks are basically the same and will do the job that is needed.
- The encumbrance needs to be amended to the F650 Truck

- ❖ Judy Carlisle made the motion to approve the amendment as requested,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

**6. Request Approval and Acceptance of Permanent Status for Officer Taylor Daugherty -Chief Terry Moore**

- Chief Moore stated that Officer Taylor Daugherty has completed her probationary status and has conducted herself in a professional manor.

- ❖ Charlene made the motion to approve as requested,
- ❖ Judy Carlisle seconded the motion,
- All votes were in favor, No one opposed, Approved.*

**7. Request of Approval and Acceptance of Indiana Arts Commission Grant Agreement; and Authorization of Mayor Craig's Signature-\$10,000-Little Free Art Galleries Project-Ashlyne Bender Contract 75481 Federal Funds NEA Grant #1903712-22 CDF#45.025**

- The Indiana Arts Commission invited Bedford to participate in a pilot workshop to seek funding for a project.
- This required us to develop a grant proposal based on artist and community collaboration.
- We met with local artists and local art organizations. We were able to develop a proposal of repurposing little libraries into Little Free Art Galleries.
- This grant will support that project.
- The agreement states an \$11,000 project with \$10,000 coming from the grant a \$1,000 from Ashlyn's grant scholarship stipend.

- ❖ Judy Carlisle made the motion to approve the grant agreement and Mayor Craig's signature,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

**8. Request Approval and Acceptance of ROI Readi Grant for Bedford East/West Gravity Sewer Infrastructure Project-Water and Sewer \$1,378,755- Ashlyne Bender, Misty Adams**  
**Regional Opportunity Initiatives Grant Subrecipient #78ENZDY7QM49 CFDA 21.027**

- The city was awarded \$1,378,755 for the gravity sewer line project at Spider Creek.
- The required matching funds are through SRF.

- ❖ Charlene Hall made the motion to approve the grant agreement as requested,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

**9. SOP# 221 & 202-Fire Department -Amended-Denise Henderson**

- 221- Minimum Staffing Requirements (Normal)9-Person.
- 202-Headquarters Officer Staffing.
- SOP 221 will be amended from when a Battalion Chief is absent a Captain or higher can be in command, to a Lieutenant or higher can be in command/
- SOP 202 amended to read the Fire Chief can appoint a Lieutenant or higher to be in command.

- ❖ Judy Carlisle made the motion to approve the amendments to the SOP's as requested,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

**10. Request Approval and Acceptance of New Sign Project for New Police Station- Purchase Three New Signs Chief Terry Moore.**

Solicited Three Bids from Johnny's Signs; Mikels signs; and Fast Signs (Bloomington) Received Bids from Johnny's Signs \$9,206.99 and Mikels Signs \$8,675.00; Fast Signs did not bid.

Request Approval to Proceed the low bid of \$8,675 from Mikels Signs

- Chief Moore requested approval to accept the low bid from Mikels Signs and proceed with the purchase of the three signs for the new police station.

- ❖ Charlene Hall made the motion to approve the request from Chief Moore,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

**11. Request Approval and Acceptance of Personnel Replacement -Officer Candidate Stuart Ratcliff -Chief Moore**

- Police Department has an officer vacancy due to a retirement.

- Officer Candidate Ratcliff has completed all of the requirements for the department and the 1977 Fund requirement. After receiving medical and psychological evaluations of the Public Medical Group and approved by the local pension board.
- Office Candidate Ratcliff will be an asset to the city with the BOW approval and pending PERF approval.
- ❖ Judy Carlisle made the motion to approve the personnel replacement with Officer Candidate Stuart Ratcliff,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor of table, No one opposed, Approved.*

**12. Request Approval and Acceptance of Permanence-Firefighter 2<sup>nd</sup> Class C. Seth Johnson-Mayor Craig**

- Permanence request signed off by Chief Hughes prior to his retirement.
- The anniversary date was prior to his retirement.
- ❖ Charlene Hall made the motion to approve of permanence status for Firefighter 2<sup>nd</sup> Class C. Seth Johnson,
- ❖ Judy Carlisle seconded the motion,
- All votes were in favor, No one opposed, Approved.*

**13. Resolution 2-2023-Authorizing the Donation of Surplus Real Property to the Bedford Urban Enterprise-Greg Pittman**

- The property is the abandoned railroad loop, located 11<sup>th</sup> St. north of General Motors.
- Formerly owned by the Indiana Railroad Co. transferred it to the White River Port Authority. When the White River Port Authority dissolved it reverted to the city.
- The City of Bedford has the rights the Indiana Railroad Co had in that loop.
- The deed from Indiana Railroad had some restrictions. It can only be used for industrial commercial purposes. It cannot be used for residential or recreational purposes.
- The only use for the city right of way is for utility purposes in the future.
- Part of the agreement is that the city will retain easements and growth across the loop just in case utilities need to use the right of way in the future.
- There are concerns about the trestle over 5<sup>th</sup> Street. There are safety and liability concerns. It is prudent for the city to have it removed.
- The city has had discussions with BUEA about taking the loop in exchange for removing the trestle. BUEA has agreed to do that and be responsible for negotiating and contracting for the removal of the trestle.
- They would then determine the best use for the loop for economic development purposes.

- The resolution authorizes the transfer to BUEA and approves the removal of trestle and authorizes the mayor to sign it.

- ❖ Judy Carlisle made the motion to approve Resolution 2-2023,
- ❖ Charlene Hall seconded the motion,

*All votes were in favor, No one opposed, Approved.*

CITY OF BEDFORD  
BOARD OF PUBLIC WORKS AND SAFETY

RESOLUTION NO. 2 - 2023

**A RESOLUTION AUTHORIZING THE DONATION OF SURPLUS REAL PROPERTY TO THE  
BEDFORD URBAN ENTERPRISE ASSOCIATION**

**WHEREAS**, the City of Bedford, Indiana, acting by and through its Board of Public Works and Safety, desires to transfer surplus real property to the Bedford Urban Enterprise Association for the BUEA's use in economic development for the City of Bedford; and,

**WHEREAS**, the City of Bedford, Indiana (hereinafter "City") owns some interest in real estate that consists of the Indiana Railroad abandoned railroad right-of-way loop by virtue of the dissolution of the White River Port Authority. A copy of the Quitclaim Deed from the White River Port Authority to the City is attached hereto, marked "Exhibit A"; and

**WHEREAS**, the said interest in the loop is surplus property and the City desires to transfer its interest in the railroad loop to the Bedford Urban Enterprise Association (hereinafter "BUEA") for purposes of economic development; and

**WHEREAS**, the City has obtained an estimate for removing the railroad trestle located over 5<sup>th</sup> Street in the City of Bedford between GM Drive and "H" Street of One Hundred Thousand Dollars (\$100,000); and

**WHEREAS**, in consideration of BUEA agreeing to remove the trestle before December 31, 2023, the City agrees to convey its interest in the railroad right-of-way to BUEA at no cost to BUEA subject to an easement in gross for the purpose of installing, repairing and maintaining utility lines and appurtenances thereto over across and under said real estate.;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BEDFORD BOARD OF PUBLIC WORKS AND SAFETY THAT:**

1. The City of Bedford declares the City's interest in the real property described in Exhibit A as surplus property.

2. The City shall transfer by Quitclaim Deed to BUEA all of its interest in the railroad right-of-way which it received from the White River Port Authority to BUEA subject to an easement in gross for the purpose of installing, repairing and maintaining utility lines and appurtenances thereto over across and under said real estate.

3. The City shall enter into an agreement with BUEA wherein BUEA agrees to

remove the railroad trestle located over 5<sup>th</sup> Street in the City of Bedford between GM Drive and "H" Street in exchange for the conveyance of the City's interest in the railroad right-of-way. Said Agreement is attached hereto as "Exhibit B".

4. The Board of Public Works and Safety hereby authorizes and empowers Mayor Samuel J. Craig to execute the Quitclaim Deed and the Agreement on behalf of the City of Bedford.

PASSED AND ADOPTED BY THE BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF BEDFORD, INDIANA, THIS 21<sup>st</sup> DAY OF AUGUST 2022.

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#### **14. Parker Group Property, Liability, Auto, Inland Marine, and Workers Compensation Quote-Miles Parker**

- Miles Parker presented the insurance renewal for the 2023/2024 contract period for all lines of coverage. \$534,063. This is a \$61,944 or 13 % increase.
- Several factors are driving the increase. Overall market conditions and loss ratios.
- The account was marketed to several different municipal programs and all of them declined to bid due to the loss ratio and open claims.
- Workmen's Comp was down, loss ratios are in the open claims with property and liability lines.
- The property market has increased, the weather patterns have changed, and the carriers are struggling. Law Enforcement coverage is in a difficult place in the market.
- We are seeing carriers pull out of the market in California and Florida. This is the worst market that Mr. Parker has seen in 30 years, and he does not see it getting any better due to the many factors discussed.

❖ Charlene Hall made the motion to approve the insurance renewal and premium as presented,

❖ Judy Carlisle seconded the motion,

*All votes were in favor, No one opposed, Approved.*

#### **15. Request Approval and Acceptance of Inliner Solutions Additional Lining Proposals-Misty Adams**

- Proposal for 13<sup>th</sup> St.- \$32,900
- Proposal for R St.-\$28,400
- Misty Adams stated that Inliner Solutions is in town completing work the BOW previously approved.
- Lining on R St. and 13<sup>th</sup> St has several cracks in the sewer line and would like for the work to be approved while Inliner Solutions is in town and can complete the work.

❖ Judy Carlisle made the motion to approve the additional lining proposals,

❖ Charlene Hall seconded the motion,

*All votes were in favor, No one opposed, Approved.*

**16. Request Approval And Acceptance of INDOT Street Sweeping Contract-48 Months-  
David Flinn, Billie Tumeey**

- David Flinn presented a contract with INDOT to complete sweeping on state highways twice a year. Around 8 miles of roadway that is swept for the state.
- This is a renewal of the contract that expired in July. \$3,193.20 a year.

- ❖ Charlene Hall made the motion to approve the contract,
- ❖ Judy Carlisle seconded the motion,

*All votes were in favor, No one opposed, Approved.*

**17. Approval to Sign Claims**

- ❖ Judy Carlisle made the motion to approve claims,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

**18. Discussion**

- No discussion.

**19. Adjourn**

- ❖ Charlene Hall made the motion to adjourn,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one Opposed, Passed, Meeting Adjourned*

**Board of Works & Safety 2023**

- *Samuel J. Craig, Mayor* \_\_\_\_\_
- *Judy Carlisle* \_\_\_\_\_
- *Charlene Hall* \_\_\_\_\_

*Attest: Billie Tumeey*

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